



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA SERVIZI STUDENTI

## CALL FOR APPLICATIONS

### INTERNATIONAL TALENTS @UNIBO - GRE

SCHOLARSHIPS FOR INTERNATIONAL STUDENTS ENROLLING IN

SECOND CYCLE DEGREE PROGRAMMES

AT ALMA MATER STUDIORUM – UNIVERSITÀ DI BOLOGNA

IN THE 2024-25 ACADEMIC YEAR

**DEADLINE: 30 APRIL 2024**

*Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. For the sake of simplicity, the masculine form is used in this document. However, it is meant to refer inclusively to all persons who work within the community.*

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#### **ART. 1 – Aim, scope and duration**

In order to encourage international students to enrol in its degree programmes, the University of Bologna has funded **56 study grants worth €4.500 each**.

Each study grant is awarded for one academic year. Successful applicants will also be offered a **full tuition fee waiver**. Successful applicants will be required to pay €157,04 (regional taxes, stamp duty and insurance premium. Amounts subject to change).

The study grants are intended for international students who matriculate in the 2024-25 academic year in a Second cycle degree programme at the University of Bologna.



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International students are all students whose qualifications for admission to the chosen First, Single or Second cycle degree programme were obtained at an institution outside of the Italian education system, regardless of their citizenship. 'Matriculation' is understood to mean the first enrolment in the first year of a degree programme. Enrolling in years after the first one, changing from one degree programme to another or transferring from one university to another is not considered as 'matriculation' (Articles 4, 13, 14 of the Student Regulations, Rector's Decree 464/2013).

The study grant may not be awarded to students enrolling in multiple or joint degree programmes for which tuition fees have to be paid to a partner university, other than the University of Bologna.

The study grant may only be renewed for the subsequent academic year through a specific call for applications.

Study grants will be awarded as follows:

| Number of study grants | Geographical area of the country where the qualification was awarded | Geographical area code |
|------------------------|--|------------------------|
| 10                     | Eastern Europe (*)   | EE                     |
| 10                     | North America (*)  | NA                     |
| 6                      | Central America (*)  | CA                     |
| 14                     | South America (*)  | SA                     |
| 16                     | Other countries (*)  | AP/OC                  |

(\*) See Annex 1 for the list of countries in each geographical area.

Each applicant's geographical area is determined on the basis of the qualification that gives access to the chosen degree programme, making reference to the country in which the institution awarding the qualification is based or to the country in which the institution administering the studies is based, if different.

## **ART. 2 – Participation requirements**

In order to be eligible for participation, you must meet all of the following requirements:

1. Hold a qualification valid for admission to your chosen Second cycle degree programme, awarded by an institution outside of the Italian education system. Qualifications issued by institutions of the Republic of San Marino do not satisfy this condition. Your citizenship is irrelevant;



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2. Not to be a student of a First, Single or Second cycle degree programme at the University of Bologna. Please note that those who, for whatever reason, have a student career in a First, Single or Second cycle degree programme ended after the 2022-23 academic year are regarded as students. Withdrawals from studies must be submitted before the publication of this call;
3. Meet the following financial requirements:
  - ISEE (Equivalent Economic Situation Indicator) between €16.000 and €35.000, or equivalent economic situation for those who cannot apply for an ISEE certificate.If you don't have an ISEE certificate because your family has income and/or assets outside Italy, you must submit the documents required for ISEE calculation. See Art. 6 for further information.
4. Not to have applied for and received an Unibo Action 2 study grant in the past;
5. Be less than 30 years old at the deadline for submitting applications.

### **ART. 3 – Incompatibility**

The study grant may not be combined with:

1. Study grants/prizes awarded by the University of Bologna for the same purpose (including UNICORE study grants, study grants awarded by Departments and degree programmes, and Unibo for Refugees prizes);
2. Study grants awarded under the Erasmus Mundus Joint Master Degree (EMJMD);
3. Study grants awarded by the Regional Authority for the Right to Higher Education (ER.GO), the Italian Ministry of Foreign Affairs and International Cooperation (MAECI), the Italian Agency for Development Cooperation (AICS), Collegio Superiore in Bologna, or CRUI for beneficiaries of international protection;
4. Study grants awarded under international cooperation projects in which the University of Bologna is a partner;
5. Study grants awarded by foreign governmental bodies or institutions, on the basis of agreements with the University of Bologna, aimed at facilitating the enrolment of international students in the University of Bologna.

The study grant is compatible with other forms of study support funded by ER.GO (housing services, etc.).



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#### **ART. 4 – Award criteria**

The study grants are awarded on the basis of GRE (General Test) test. All sections are used. The test must be taken after **30 April 2019**, under penalty of exclusion.

The minimum scores required are:

Verbal Reasoning + Quantitative Reasoning = 290

Analytical Writing = 3.0

Applicants who scored less than the minimum score required will not be eligible.

Each section is given equal weight. The final score is formed by the sum of the three sections.

#### **ART. 5 – How to apply: deadlines and methods**

You must submit your application **between 11 January 2024 at 12:00 CET and 30 April 2024 at 12:00 CEST**, strictly through Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

1. Register on [studenti.unibo.it](http://studenti.unibo.it). If you don't have a Unibo username and password (institutional credentials) or SPID (digital identity to access the Italian Public Administration's services) or CIE (Italian electronic identity card):
  - a. Visit [studenti.unibo.it](http://studenti.unibo.it) and go to the "Register" section. If you are an international student without an Italian tax ID number (*Codice Fiscale*), go to the "International student registration" section;
  - b. Fill in all the mandatory fields and follow the instructions to create your Unibo username and password. Please note: The personal details of individuals registering on the site must correspond exactly to those indicated in their passport or identity card;
  - c. After the first access, you will have to replace the PUK code with a personal password. It is important to remember your Unibo username and password for the entire duration of your career, as you will need them every time you access your personal profile on [studenti.unibo.it](http://studenti.unibo.it);
2. Visit [studenti.unibo.it](http://studenti.unibo.it) and click on "Calls";
3. Select the call "Call for applications International Talents @Unibo - GRE, a.y. 2024-25". You will only be able to continue with the online application process if you are in possession of the requirements specified in Art. 2, points 2 and 5 of this call.
4. Check your contact details;
5. Enter the required details;



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6. Upload the required documents in pdf format.

- a. Copy of a valid passport. If you are an EU citizen, you may attach a copy of a valid identity document;
- b. Copy of your unofficial GRE score report.

**You must also send your official GRE score report through ETS.** The official score must be received by the University of Bologna no later than **30 April 2024** under penalty of nullity. Official scores received after this deadline will not be considered. The recipient code of the University of Bologna to send your official score report is **7850**.

**You must also submit your ISEE 2024 certificate** for higher education subsidies, **or other financial requirements documents in accordance with Art. 6.**

Please note: It is your responsibility to indicate the appropriate geographical area for which you apply. Checks will be run upon matriculation. You may lose your benefits if you fail to indicate the appropriate geographical area (country in which the institution awarding the qualification is based or country in which the institution administering the studies is based, if different).

If you need help or guidance in completing your online application, you can call the Studenti Online Help Desk at the following number: +39 0512080301, Monday to Friday, 9.00 a.m. to 1:00 p.m. and 2:00 p.m. to 5 p.m., or send an email to the following address:  
[help.studentionline@unibo.it](mailto:help.studentionline@unibo.it).

Please note: in the online procedure for submitting the application, information relating to the application itself is visible (e.g. "Application submitted") which exclusively concerns the technical aspects of the procedure itself. No indication of this type allows the application to be considered complete/eligible/valid for the purposes of this competition. All applications will be verified, in accordance with the provisions of this call for applications, by the competent offices after the deadline has expired and the results of these checks will be made public as required by the art. 7.

Your application will only be valid if you follow the procedure above. Applications on paper, by fax or email will not be accepted.

**ART. 6 – How to submit financial status documents: deadlines and methods**

In addition to the application pursuant to Art. 5, **between 22 January 2024 and 30 April 2024 at 12:00 CEST**, you must submit the documents regarding your family's economic situation.

**If your family has income and/or assets only outside Italy**

Visit [www.unibo.it/ITaScholarshipsFinancialStatus](http://www.unibo.it/ITaScholarshipsFinancialStatus) and read the detailed instructions on how to submit the documents to certify your family's economic situation.



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Visit ER.GO ([www.er-go.it](http://www.er-go.it)) and access the “Online services” section using your University credentials.

Fill in the “Personal data” and “Economic data” sections.

The documents you submit will also be valid for calculation of the tuition fee payable on enrolment in the 2024-25 academic year. If you have citizenship in a particularly poor and developing country or in a non-EU and non-OECD country, read the instructions below.

**If your family has income and/or assets only in Italy**

Visit [www.unibo.it/ITaScholarshipsFinancialStatus](http://www.unibo.it/ITaScholarshipsFinancialStatus) and read the detailed instructions on how to submit the documents to certify your family’s economic situation.

Visit ER.GO ([www.er-go.it](http://www.er-go.it)) and access the “Online services” section using your SPID credentials.

Fill in the “Personal data” and “Economic data” sections.

In the “Economic data” section, enter the Single Declaration in Lieu (DSU) protocol number assigned by INPS, which is necessary to obtain your ISEE 2024 certificate. The ISEE 2024 certificate you submit for the purposes of this call will also be valid for calculation of the tuition fee payable on enrolment in the 2024-25 academic year.

**If your family has income and/or assets in Italy and abroad**

Visit [www.unibo.it/ITaScholarshipsFinancialStatus](http://www.unibo.it/ITaScholarshipsFinancialStatus) and read the detailed instructions on how to submit the documents to certify your family’s economic situation.

Visit ER.GO ([www.er-go.it](http://www.er-go.it)) and access the “Online services” section using your SPID credentials, if you are resident in Italy, or your University credentials.

Fill in the “Personal data” and “Economic data” sections.

You must enter:

the ISEE 2024 for income and assets in Italy

documentation relating to income and assets abroad,

following the instructions above.

**Students from particularly poor and developing countries – non-EU and non-OECD countries (measure subject to approval by the University Academic Bodies)**

If you have citizenship in a particularly poor and developing country (see list [www.unibo.it/PaesiParticolarmentePoveri](http://www.unibo.it/PaesiParticolarmentePoveri)) or in a non-EU and non-OECD country (see list [www.unibo.it/PaesiNonOcse](http://www.unibo.it/PaesiNonOcse)), you can pay a reduced fixed fee without having to submit the documents to certify your family’s economic situation. You can still submit your financial



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requirements documents by following the instructions on the University Website, at [www.unibo.it/ITaScholarshipsFinancialStatus](http://www.unibo.it/ITaScholarshipsFinancialStatus), only to apply for this call.

Visit ER.GO ([www.er-go.it](http://www.er-go.it)) and access the “Online services” section using your University credentials.

In the “Personal data” section, tick the box “I accept the fixed rate fee (flat tax)” that will pop up before accessing the “Economic data” section.

PLEASE NOTE: All financial requirements documents will be checked thoroughly by ER.GO. If the outcome is negative, you will lose your benefits.

#### **ART. 7 – Creation and approval of the ranking lists, preference in case of a tie**

A general ranking list and a ranking list for each geographical area will be created. Applicants will be ranked in decreasing order of score. In case of a tie, preference will be given to the younger applicant.

The ranking lists are approved by decree of the Head of Division.

The study grants allocated to each geographical area will be awarded according to the relevant ranking list. Any residual study grants will be awarded according to the general ranking list.

The ranking lists will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it).

#### **ART. 8 – Acceptance**

If you are awarded a study grant, you will be notified by email.

In order to confirm your unreserved acceptance of the study grant, in accordance with the terms and conditions of this call for applications, you must send an email to [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it) no later than 10 days from receiving notification that you have been awarded the study grant. In your email, you must also:

- Confirm, under your own responsibility, that the conditions of incompatibility established in Art. 3 of this call for applications do not apply;
- Undertake to notify any changes to the information provided, which may occur during the year.

Please note: for all winners, payment of the scholarship is subject to actual admission and enrolment in the chosen degree programme or in another Second cycle degree programme (candidates are therefore required to pay the first instalment of university fees before obtaining payment of the first instalment of the scholarship) and possession of the maintenance requirements set out in the art. 9.



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For those who enrol in two degree programmes simultaneously, pursuant to Law 33/2022, the degree programme for which they obtain the scholarship must be the one indicated as priority for the Right to Education benefits.

#### **ART. 9 – Payment methods and maintenance requirements**

Study grants will be paid in 3 instalments. Payment procedures will take place in October (or upon completion of the student's matriculation, whichever is later), March and July, and they will last 60 days.

**To receive the payment of the first instalment**, of €2.000 (gross of any fees to be paid by the recipient), you must:

- Be admitted to and complete matriculation in your chosen degree programme, or another Second cycle degree programme, in due time and in accordance with the enrolment regulations established by the Memorandum issued by the Italian Ministry for Universities and Research concerning foreign students' access to university degree programmes.
- Fill in and deliver the forms provided to you by the International Desk.

**To receive the payment of the second instalment**, of €1.500 (gross of any fees to be paid by the recipient), you must earn the University credits indicated in the following table before **20 February 2025**.

| A.Y. of matriculation | Credit no. for Second cycle degree |
|-----------------------|------------------------------------|
| 2024-25               | 10                                 |
| 2023-24*              | 60                                 |

(\*) Reference year in case of shortening of the programme.

**To receive the payment of the third instalment**, of €1.000 (gross of any fees to be paid by the recipient), you must earn the University credits indicated in the following table before **15 July 2025**.

| A.Y. of matriculation | Credit no. for Second cycle degree |
|-----------------------|------------------------------------|
| 2024-25               | 30                                 |
| 2023-24*              | 80 (or graduation within the a.y.) |

(\*) Reference year in case of shortening of the programme.





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If you are unable to earn the credits you need in order to receive the payment of the second instalment by 20 February 2025, but you still earn the credits you need for the payment of the third instalment, you will receive the second instalment as well. The payment procedure will start in July.

The credits accrued during the 2024-25 academic year must be earned at the University of Bologna (Article 16 of the University Teaching Regulations) or at another university, within a mobility programme in which the University of Bologna participates. Payment procedures will only start after completion of the credit recognition process.

In case of matriculation in a shortened programme, any credits recognised from your previous academic career will be deemed valid for the purposes of this call for applications. Your year of first enrolment will be determined based on your year of enrolment in the 2024-25 academic year.

Unrecognised credits earned from single course units, credits from Italian language courses offered by the University Language Centre (CLA) or any other credits which are not calculated for the purpose of obtaining your qualification will not be taken into account.

Study grants will be paid via bank transfer to an Italian bank account or prepaid card with IBAN of which you are the holder or a joint holder.

#### **ART. 10 – Withdrawal**

Applicants may withdraw by sending an email to [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it).

In case of withdrawals received by 15 July 2024, the study grants will be awarded to the next suitable applicant in the ranking list for the same geographical area, and, subsequently, to the next suitable applicant in the general ranking list.

#### **ART. 11 – Enquiries and penalties**

The University will check the veracity of all self-certifications and documents provided by students to participate in this call.

The checks on the ISEE certificates submitted by students whose immediate family has income and/or assets in Italy will be carried out by ER.GO on behalf of the University. The checks will address those ISEE certificates that contain non-conformities and/or omissions identified directly by the Italian Revenue Agency and/or by INPS, as well as – on a sample basis – the self-declarations in the DSU. For this purpose, ER.GO may request that the persons concerned provide suitable documentation to prove that the information in the DSU is complete and true. Also based on these checks, ER.GO will send the Italian Revenue Agency the lists of individuals to be subjected to audits by the Italian Tax Police, in order to verify the income and assets declared.



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The checks on the self-certifications and documents relating to the financial status of students who declare foreign income and/or assets will be carried out by ER.GO on behalf of the University. If the checks reveal that false or incomplete self-certifications or documents have been submitted, without prejudice to the penalties provided for under Article 76 of Presidential Decree 445/2000, you will immediately lose your benefits. Any amount already received will have to be returned.

#### **ART. 12 – Privacy policy statement**

The data collected will be processed in accordance with the Privacy policy statement for participants in the University's competitive selection procedures, available at [www.unibo.it/privacy](http://www.unibo.it/privacy).

This privacy policy statement is provided in accordance with Articles 13 and 14 of Regulation (EU) 2016/679 (GDPR).

#### **Competent Organisational Unit**

For information, please contact the International Desk of Alma Mater Studiorum – Università di Bologna, Via Filippo Re 4, 40126 Bologna

Email: [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

For opening times and access: <https://www.unibo.it/en/international/contacts-for-international-students>

Read the general information for international students at the University of Bologna and carry out the necessary procedures for enrolment.

[www.unibo.it/admissions](http://www.unibo.it/admissions)

Also read carefully the information on the assessment of qualifications obtained outside Italy and contact the International Desk in case of doubts.

[www.unibo.it/ForeignQualificationSecondCycleEnrolments](http://www.unibo.it/ForeignQualificationSecondCycleEnrolments)

#### **Language**

The English version of this call is provided for information purposes only. Only the Italian version will be valid for implementation, dispute resolution and all other legal purposes.

Bologna, January 2024

Digitally signed

THE HEAD OF THE STUDENT SERVICES DIVISION

Annex 1: List of countries by geographical area